



Crestview Elementary School
Minutes of the Governing Board
Thursday, September 19, 2024

Present:

Kelly Angelis, Jennifer Arruda, Cassandra Beauchamp, Kathryn Katsaros, Diana Mastroianni, Marta Neves, Laura Orzea, Sherina Ponnampalam, and Lily Stratakos
Community Representatives: Konstantinos Merakos

Regrets:

George Kamvosoulis, Manal Mitwalli, Michelina Scala, Nathalie Seukpanya, and Spyridonas Pettas

Principal: Irene Tsimiklis

Vice-Principal: Nadine Vogel

Secretary: Effie Kontakos

1. Call to Order / Verification of Quorum: Irene Tsimiklis called the meeting to order at 7:05 pm. Quorum was verified and met. Members introduced themselves. Documentation for the meeting was distributed. Time was allotted to review the documentation.

2. Approval of Agenda: Additions were made.

CES-GB190924-01: Kathryn Katsaros motioned for the Crestview Governing Board to adopt the agenda with the additions, Cassandra Beauchamp seconded, unanimous. Motion carried

3. Approval of Minutes

3.1 Minutes of June 11, 2024: No amendments were made.

CES-GB190924-02: Kelly Angelis motioned for the Crestview Governing Board to adopt the Crestview GB Minutes of June 11, 2024, Lily Stratakos seconded, 7 in favour and 2 abstentions. Motion carried

3.2 Minutes of General Assembly of Parents – September 14, 2024: No amendments were made.

CES-GB190924-03: Jennifer Arruda motioned for the Crestview Governing Board to adopt the Minutes of the General Assembly on Parents held on September 14, 2024, Laura Orzea seconded, unanimous. Motion carried

4. Business Arising

4.1 Election of Chairperson: The position of Chairperson is exclusive to the parent governing board members. The Chairperson is the official spokesperson of the governing board. In addition, the Chairperson collaborates with the principal to prepare the agenda and send out the necessary documents required for the meetings. The Chairperson presides over the meeting once elected.

Nominations: Kelly Angelis nominated Lily Stratakos for Chairperson, Laura Orzea seconded. Unanimous. Lily Stratakos accepted the nomination.

Results: Lily Stratakos was acclaimed as Chairperson of the Crestview Governing Board for 2024-2025. Motion carried. CES-GB190924-04

4.2 Election of Vice-Chairperson: The position of Vice-Chairperson is exclusive to the parent governing board members.

Nominations: Lily Stratakos nominated Kelly Angelis for Vice-Chairperson, Laura Orzea seconded. Unanimous. Kelly Angelis accepted the nomination.

Results: Kelly Angelis was acclaimed as Vice-Chairperson of the Crestview Governing Board for 2024-2025. Motion carried. CES-GB190924-05



4.3 Election of Treasurer: The Treasurer keeps track of funds of the Governing Board Budget and reports the expenditures and balance.

Nominations: Kelly Angelis nominated Jennifer Arruda for Treasurer, Lily Stratakos seconded.
Unanimous. Jennifer Arruda accepted the nomination.

Results: Jennifer Arruda was acclaimed as Treasurer of the Crestview Governing Board for 2024-2025.
Motion carried. CES-GB190924-06

4.4 Election of Secretary: The position of Secretary is open to all governing board members. The position may also be occupied by an external person.

Nominations: Diana Mastroianni nominated Effie Kontakos for Secretary, Cassandra Beauchamp seconded.
Unanimous. Effie Kontakos accepted the nomination.

Results: Effie Kontakos was acclaimed as Secretary of the Crestview Governing Board for 2024-2025.
Motion carried. CES-GB190924-07

4.4.1 Renumeration of Secretary: The position of Secretary is a paid position.

CES-GB190924-08: Laura Orzea motioned for the Crestview Governing Board to approve the stipend of \$50 for the Secretary, per meeting, for the Minutes of the Crestview Governing Board, Sherina Ponnampalam seconded, unanimous. Motion carried

4.5 Community Representatives: The Crestview Governing Board may nominate two Community Representatives as per the Quebec Education Act. The positions are non-voting positions. Konstantinos Merakos and Spyridonas Pettas expressed their interest in the positions. Konstantinos Merakos was allocated time to speak to the members.

CES-GB190924-09: Cassandra Beauchamp motioned for the Crestview Governing Board to nominate and elect Konstantinos Merakos as Community Representative for Crestview Elementary for 2024-2025, Marta Neves seconded, unanimous. Motion carried

CES-GB190924-10: Laura Orzea motioned for the Crestview Governing Board to nominate and elect Spyridonas Pettas as Community Representative for Crestview Elementary for 2024-2025, Diana Mastroianni seconded, unanimous. Motion carried

4.6 Adoption of GB Annual Report: Tabled for the next meeting.

5. New Business

5.1 Conflict of Interest Forms: The Conflict of Interest forms were distributed at the meeting for members to complete and submit to the school.

5.2 Internal Rules of Procedure: The Internal Rules had been emailed to all the members for review prior to the meeting and distributed at the meeting. Amendments to the Internal Rules can be made throughout the school year, if necessary, since it is a working document. A question arose as to whether the Chairperson is entitled to vote. This will be verified and specified at the next meeting. Tabled for approval at the next meeting.

5.3 Date of GB Meetings: Thursday was the day chosen to hold the meetings. The next meetings were scheduled for October 17, November 21, December 12, January 16, February 20, March 20, April 24, May 15, and June 12 at 7 pm. Meetings may be held in person or via Zoom Video Conferencing.

CES-GB190924-11: Cassandra Beauchamp motioned for the Crestview Governing Board to approve the dates selected for the meetings, which were October 17, November 21, December 12, January 16, February 20, March 20, April 24, May 15, and June 12 at 7pm, Kathryn Katsaros seconded, unanimous. Motion carried.



5.4 E-vote – After School Activities: The e-vote was on September 11, 2024. It was to approve offering after school activities – karate, soccer, Mad Science, and Stage Craft.

CES-GB110924-EV01: Kathryn Katsaros motioned for the Crestview Governing Board to approve offering after school activities, which were for karate, soccer, Mad Science, and Stage Craft, as presented, George Kamvosoulis seconded, unanimous.
Motion carried

5.5 Rentals

5.5.1 Basketball Rental: Rental for Chance Basketball for use of the gymnasium on Mondays until December. Rental is \$120 per session.

CES-GB190924-12: Laura Orzea motioned for the Crestview Governing Board to approve the rental for Chance Basketball on Mondays, until December 2024, as presented, Cassandra Beauchamp seconded, unanimous.
Motion carried

5.5.2 Basketball Camp Rental: Rental for a Basketball Camp to be held during the week of the 2025 March Break. The camp will be \$200 for the week and siblings will benefit from a reduced rate. Time offered- 8:30 to 3 pm, and babysitting service will be offered before and after. They rented the basketball camp the previous year and it was excellent.

CES-GB190924-13: Kathryn Katsaros motioned for the Crestview Governing Board to approve the rental for the Basketball Camp during the week of the March 2025 Break, as presented, Sherina Ponnampalam seconded, unanimous.
Motion carried

6. Question Period: A suggestion was made for the Home and School to organize a Haunted House event in October. It could be held on the stage for students to visit. In addition, the 'trunk or treat' activity was discussed to determine the specifics, and how it would be conducted / organized for October. It was approved at the June GB meeting. A survey will be sent to the parent community to gauge interest and participation levels.

7. Varia:

7.1 Training for Governing Board Members October 1: Governing Board members are encouraged to attend a training workshop on October 1, 2024.

8. Confirmation of Date of the Next Meeting: The next Governing Board meeting is scheduled for October 17, 2024, at 7 pm, at the school.

9. Adjournment: The meeting was adjourned at 8:36 pm.

CES-GB190924-14: Diana Mastroianni motioned for the Crestview Governing Board to adjourn the meeting at 8:36 pm, Marta Neves seconded, unanimous.
Motion carried

Lily Stratakos
Chairperson

Irene Tsimiklis
Principal

Effie Kontakos

Effie Kontakos
Secretary