



Crestview Elementary School
Minutes of the Governing Board
Thursday, January 16, 2025

Present:

Jennifer Arruda, Kassandra Beauchamp, Diana Mastroianni, Laura Orzea, Sherina Ponnampalam, Nathalie Seukpanya, Michelina Scala, and Lily Stratakos

Regrets:

Kelly Angelis, George Kamvosoulis, Kathryn Katsaros, Manal Mitwalli, and Marta Neves
Community Representatives: Konstantinos Merakos and Spyridonas Pettas

Guests: None

Principal: Irene Tsimiklis

Vice-Principal: Sarah Lefebvre-Gauthier

Secretary: Effie Kontakos

1. Call to Order / Verification of Quorum: Lily Stratakos called the meeting to order at 7:08 pm. Quorum was verified and met. Documentation for the meeting had been emailed to all the members.

2. Approval of Agenda: There were no additions.

CES-GB160125-01: Michelina Scala motioned for the Crestview Governing Board to adopt the agenda, Diana Mastroianni seconded, unanimous. Motion carried

3. Approval of Minutes of December 10, 2024: No amendments were made.

CES-GB160125-02: Nathalie Seukpanya motioned for the Crestview Governing Board to adopt the Crestview GB Minutes of December 10, 2024, Sherina Ponnampalam seconded, 4 in favour and 4 abstentions. Motion carried

4. Business Arising: None.

5. New Business

5.1 Subject Time Allocation 2025-2026: Irene Tsimiklis presented the Crestview Elementary Subject Time Allocation for 2025-2026. It had emailed to all the members prior to the meeting. It was reviewed and discussed. The Culture and Citizenship of Quebec is offered in French which has increased the minutes of French. The Subject Time Allocation had been approved by the Teacher Council and recommended status quo.

CES-GB160125-03: Nathalie Seukpanya motioned for the Crestview Governing Board to approve the Crestview Subject Time Allocation for 2025-2026, as presented by the principal, Diana Mastroianni seconded, unanimous. Motion carried

5.2 2025-2026 Budget Building Consultation Survey: The documentation and link had been emailed to all the members. The consultation period is from December 12 to February 14, 2025. It was reviewed and discussed. Responses are due by February 14, 2025. The Chairperson will submit the responses to the SWLSB.

CES-GB160125-04: Nathalie Seukpanya motioned for the Crestview Governing Board to approve the responses to the Budget Building Survey for 2025-2026, Jennifer Arruda seconded, unanimous. Motion carried



Responses:

- The Crestview Elementary Governing Board is not satisfied with the allocation of resources.
- What is missing from Allocation of Resources document – Question 4:
 - Revisit the measure allocations when a student is transferred into a specialized setting. An equitable formula for time and funds needs to be established for students transferring into specialized classes at Crestview from other SWLSB schools. As the child is relocated to a specialized setting, the associated measure funds should be transferred accordingly.
- Ranking of level of importance for response to Question 5: (1) Square meter of school (2) Special Needs students (EHDA) (3) At risk students (4) Enrolment (5) Geographical distance (6) Socio-economic index (Indice de milieu socio-économique (IMSE)) (7) Regional needs (Urban / Rural)
- Other criteria that should be considered for allocation of resources – Question 6:
 - Establishing service centers to support all special needs students throughout the 3 SWLSB regions.
 - Resources allocated to Crestview Elementary should be allotted similarly to special needs schools due to the unique student population at Crestview Elementary.
- Orientation 1: Support and increase the success of diverse learners and at-risk students academically, socially, and emotionally.
 - (1) Development of special programs (2) Digital resources and techno-pedagogical tools
 - (3) Professional services
- Orientation 2: Attract, retain, and support quality employees.
 - (1) Career progression program (Ex: masters, DEES, diplomas etc.) (2) Onboarding process
 - (3) Other – salaries, benefits, and tenure
- Orientation 3: Ensure all students possess a strong bilingual competency and proficient French skills by the time they graduate, enabling them to thrive in Quebec.
 - (1) Digital resources (ex; software, applications, etc.) (2) Extracurricular activities
 - (3) Other- Boardwide bilingual program 50% French 50% English
- Other topics to prioritize that were not previously mentioned – Question 10:
 - Create service centers.
 - Support new digital resources.
 - Maintain a permanent Vice-Principal position for Crestview Elementary
 - MEQ and school board to subsidize A/C installation throughout the school.

5.3 Enrolment Criteria Policy 2025-2026: The Enrolment Criteria had been emailed to all members for review. Irene Tsimiklis highlighted the criteria. It was reviewed. Every year the Enrolment Criteria for our schools must be sent to each governing board at least 15 days before the beginning of the student enrolment period (as per the Education Act, Section 239). Highlights - Registration period begins the last full week of January 2025 until the end of February 2025. The re-registration period begins the last full week of January until the end of January 2025.

5.4 School Pictures: The members were asked if they were satisfied with the services offered by Ivy League for the school pictures. Comments – Quality and price are good. The photographer works well with our student population.

CES-GB160125-05: Nathalie Seukpanya motioned for the Crestview Governing Board to approve renewing the contract with Ivy League for 2025 – 2026 for the school pictures, Laura Orzea seconded, unanimous. Motion carried

5.5 Catering: The members were asked if they were satisfied with the catering services offered by Merenda. The contract will be renewed in March. Will ask another caterer to present to the governing board.

6. Field Trips: None.



7. Question Period: None

8. Reports

8.1 Principal's Report:

Budget

- After a thorough review of the budget, we have identified specific areas for reduced prioritization.
- Due to the immediate need to maintain essential services for Crestview (especially the specialized stream) and prioritize the safety of children and staff, our measures and budget generally are not for fully utilized and long-term events are not planned until further along in the year. Below are the cuts, while these may temporarily defer some initiatives, they are not critical to the core or essential services to our school and can be temporarily be deprioritized:
- **Sexuality Ed and Training** (Laval nurse has agreed to support us this year) 1,552
- **Parent Activities** (beneficial but very low turn out so we will deprioritize this year) 3,165
- **Tech Training** (defer to next year, not a priority) 4,075
- **Cultural Outings** (will benefit next year) 5,886
- **Read in School** (partial budget, library) 2,412
- **On the move** (partial budget) 3,348.07
- Totalling 20, 408.07

School Information

- Specialized classes increase FSL to 300 minutes per week.
- Grant – Reading difficulties (dyslexia)
- Drama sessions – University
- Lockdown
- Russel Copeman visited Crestview on January 13th.
- Intern Techs – Spec. Ed
- School Wide field trips – movie? Carnival? Will decide at the staff meeting.
- Art Inspire Grant
- Basketball afterschool and soccer added at lunch
- Registration and re-registration last week of January.

8.2 Day Care Report: Report submitted by Diana Mastroianni.

- Daycare going well. Numbers are steady. Have 4 new registrations.
- Extra-curricular activities – basketball offered after school, soccer and Stage Craft at lunch, and looking for another extra curricular activity for lunchtime.
- Karate started this week and Mr. Neil retaining a loyal clientele.
- Champ presentation at lunch with Jon to introduce the basketball program to students at lunchtime.
- Will have the extra-curricular programs offer presentation at lunch to students to promote and encourage participation.

8.3 Parents' Committee Delegate: Report given by Laura Orzea.

- Allô Prof presented and discussed the tutoring services they offer.
- The Budget Building Consultation was discussed.
- School Board report mentioned the 1.5 million dollars that the SWLSB must cut. They stated some of their capital projects may be postponed.
- Will forward the report once I receive it.



8.4 Home & School Report: Report given by Nathalie Seukpanya.

- Pizza registration is going well. Starting next week.
- Comedy Night in March.

8.5 Chairperson's Report: Report given by Lily Stratakos.

- **Governing Board Training – February 5, 2025:** There will be a Governing Board Training on February 5, 2025, at 7 pm via Zoom video conferencing. The topics that will be discussed are School Budget, Finances, and School Fees. Please RSVP by February 4, 2025. The Zoom link will be sent prior to the meeting for those that register.

8.6 Treasurer's Report: There have been four meetings to date.

9. Question Period: None.

10. Correspondence: None

11. Confirmation of Date of the Next Meeting: The next Crestview Governing Board meeting is scheduled for Thursday, February 20, 2025, at 7 pm.

12. Adjournment: The meeting was adjourned at 9:08 pm.

CES-GB160125-06: Laura Orzea motioned for the Crestview Governing Board to adjourn the meeting at 9:08 pm, Michelina Scala seconded, unanimous. Motion carried

Lily Stratakos

Lily Stratakos
Chairperson

Irene Tsimiklis
Principal

Effie Kontakos

Effie Kontakos
Secretary